

Whereas the intention of the second writing requirement is to provide students with a significant writing experience and

Whereas the current wording has caused much confusion and is not readily viewable

Be it resolved that the current wording be changed to read as follows:

The intention of the second writing requirement is:

1. To provide students with a significant expository writing experience in English prose.
2. To provide students the opportunity to practice and improve written communication skills that will be applicable to their academic and professional goals.

The members of the Arts and Sciences Educational Affairs Committee agree that the most effective way to improve student writing skills is to provide expert guidance in conceptualizing and organizing their assignments by thorough feedback on their written work, and opportunities to apply that feedback to subsequent assignments. The committee recognizes these goals may be achieved through a variety of writing experiences and encourages all departments in the college to offer second writing courses that require writing in formats appropriate to their disciplines.

The committee offers the following criteria for the approval of the second writing courses:

Format: Second Writing Courses must require:

1. Two or more assignments that total at least 3000 words of graded content. Both preliminary drafts and final drafts can be considered “assignments”.
2. A single 1500-word paper which is revised and resubmitted will not count twice to equal the 3000-word minimum.
3. A series of shorter assignments such as lab reports, summaries, reviews, short essays, etc. are perfectly acceptable as long as each of them demonstrates some writing component of at least 200 words.

The instructor must provide thorough written or oral critiques of all required assignments which compose the second writing component. Students must then apply the critiques to one or more subsequent assignments which will then be evaluated by the instructor.

A single assignment which does not allow sufficient time for critique and revision, such as one handed in at the end of the term, is not acceptable.

The specific assignments making up the second writing component of any course must be clearly presented in the syllabus as well as how they will be assessed. (i.e. example...2 papers of 1700 words each, 4 lab reports of 2-3 pages and 1 paper 5-7 pgs., etc.) This must be attached with the submitted proposal.

This course must be taken after the student has completed 60 credits and they must receive a grade of C- or better to receive credit.

Class size: maximum of 30 students unless a waiver is obtained.

Be it further resolved that the course catalog description also be revised to reflect the above clarifications to read as follows:

Second Writing Requirement

A second writing course involving significant expository writing experience including **two** assignments with a combined minimum of **at least** 3000 words to be submitted for extended faculty critique of both composition and content. This critique must be applied to a revision of the original **assignment** or to subsequent **assignments** within the course. This course must be taken after completion of 60 credit hours. Appropriate writing courses are designated in the semester's course offerings. Only the specific sections designated within each academic term will satisfy the second writing requirement. Please check the UDIS registration system to ascertain whether a particular course section will be offered as a second writing course. These credits may also fulfill some of the breadth requirements.

The intention of the second writing requirement is:

1. Provide students with a significant expository writing experience in English Prose.
2. Provide students the opportunity to practice and improve written communication skills that will be applicable to their academic and professional goals.
3. Provide students with expert guidance in conceptualizing and organizing their assignments, thorough feedback on their written work, and opportunities to apply that feedback on subsequent assignments.

Be it further resolved that the criteria for the second writing requirement be easily accessible to all faculty both in Curriculog where the proposal is launched and on the CAS website via a direct link.