

Minutes of the November 16, 2020 meeting of the CAS Faculty Senate

4:00-4:57 PM

Attending: Bernard McKenna, Jenny Lobasz, Alan Fox, Kimberly Clark, John Morgan, Jennifer Barker, Scott Caplan, Kate Copeland, Gunner Taylor, James Angelini, Thomas Rocek, John Pelesko, Peter Feng, Lydia Timmins, Patricia Burt, Eynat Gutman, Haihong Yang, Dominique Guillot, Huantian Cao, Kimberly Schroeder, Dilia Lopez-Gydosh, Nina Owczarek, Darryl Flaherty, Adele Hayes, John Jungck, Jia Song, Suzanne Burton, Mark Greene, Deni Galileo, David Meyer, Phill Penix-Tadsen, Larry Duggan, Daniel Stevens, Erin Cassese, Christine Grogan, Steve Sidebotham, Shawna Vican, Edward Lyman, Kathryn Franich, Jenn Trivedi, Denva Gallant

CAS Faculty Senate President Alan Fox opened the meeting and announced a slight modification to the agenda, which was then approved.

John Morgan suggested some changes to the minutes of the October 19, 2020 meeting after which senators approved them.

John Morgan reiterated the need for a CAS faculty member to serve on the University COCAN.

Alan Fox noted that the CAS P&T Committee only had 21 cases before it this academic year vs. 45 from AY19/20. He speculated that this might be due to delays caused by the COVID-19 pandemic and the administration's recognition of the need to be more flexible in its expectations for faculty meeting deadlines related to P&T.

Alan Fox then introduced Dean Pelesko who made a power point presentation. Main topics were furloughs/reductions-in-time for staff and updates on FY21/AY 20-21. Of prime concern was continued efforts to meet the CAS budget shortfall and planning for FY22.

Appended below is a copy of Dean Pelesko's power point presentation.

John Morgan raised concerns about how staff furlough days (December 21-23), which coincide with submission of final grades (due December 22) for the fall 2020 semester, might affect the latter.

Dominique Guillot asked if cessation of Morris Library's subscription to Elsevier was permanent or temporary and when that would begin. Senator Morgan commented on the high cost of subscribing to Elsevier and how other institutions were terminating their subscriptions. Dean Pelesko indicated that he would look into Senator Guillot's question.

Senator Darryl Flaherty noted that about 9% of undergraduate classes taught at UD this semester met in person and wanted clarification that 16% of these (plus 4% of graduate courses) would do so in spring 2021.

Alan Fox then called for a collective vote of approval for all course proposals listed on the Consent Agenda (included on the meeting agenda). The vote to approve was unanimous. Items

for fuller consideration included a proposal for a Chinese Studies honors degree, a BS and MS in Fashion Design and a BA in Jazz and Improvisation. All received unanimous approval.

New business included a statement by Senator James Angelini on behalf of the Communications Department expressing concern about UD's transparency and messaging on in-class teaching in spring 2021 and how that might impact UD's reputation in a negative manner. Senator Angelini asked whether a statement from the CAS Faculty Senate addressing this matter might be considered. There followed some discussion among senators. In accordance with rules regarding "new business" the senate did not vote on this.

Other new business concerned whether it might be worthwhile to invite President Assanis and Provost Morgan to the next CAS Faculty Senate meeting to discuss matters of interest.

The background features a large, faint watermark of the University of Delaware seal. The seal is circular and contains an open book with the following text on its pages: 'GRAMM PHILOL RHETOR ETHICA' on the left and 'METAPH LOGICA MATHEM PHYSICA' on the right. Below the book, the Latin motto 'SOLIMMENTIS EST' is visible. The year '1743' is inscribed at the bottom of the seal. The entire seal is rendered in a light blue color against the dark blue background.

CAS Senate

November 16, 2020

Agenda

- Updates
 - Reduction in Time days
- FY21/AY20-21
 - FY21 Budget Update
 - Spring 2021 Update
 - Shared Services Transition
- Key timelines
 - Fall 2021 Semester Planning
 - Undergraduate recruiting
 - FY22 Planning and Planning Meetings

Reduction in Time

- November 23, 24, 25
- December 21, 22, 23
- Employee discretion with supervisor permission for remaining 3 days
- Must be used by June 30, employees should not work on these days

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FY21/AY20-21

- FY21 Budget Update
 - Current Gap ~\$5.4M
 - F&A still held, startup/match will be honored
- Spring 2021
 - ~20% of classes in-person
 - Strong early housing results

Central Reduction Impacts

- Library – Ending contract with Elsevier, other contracts being considered
- FREAS
 - 31 VRI, 68 RIF
 - Discretionary work suspended
 - Response time greatly lengthened
 - Focus is on reopening residence halls
 - PPD reduced by 2/3rds
 - Working with FREAS to redefine how work gets done

Transition Team

Team Members

Ed Nowak (PHYS)

Kami Silk (COMM)

Patricia Sloane-White (WOMS)

Sandy Isenstadt (ARTH)

Greg Shelnutz (ARTD)

Kaylee Olney (ENGL)

Jackie Wilson (THEA)

Stephanie Solomon (CHEM)

David Wilson (AD)

Kim Clark (COS)

Alison Yerger (SBO)

- Transition Team is meeting weekly, will continue to do so throughout the semester and likely beyond
- Initial focus was on structuring staging of rollout, evaluating metrics to set scale of various teams
- Now, holding individual meetings with leads of each shared service team to define and shape how each team will support our units
- Focus is on facilities, IT, communications, sponsored research, and the BA role
- Key challenge is university-level approval

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