

## **Per NSF 22-601 Research Experience for Undergraduates**

A request for an REU should be embedded in the proposal as follows:

Upload a description of the REU activity (see four elements listed below) in the Other Supplementary Documents section. Limit this description to three pages.

The description of the REU activity should discuss the following:

1. the nature of each prospective student's involvement in the research project;
2. the experience of the PI (or other prospective research mentors) in involving undergraduates in research, including any previous REU Supplement support and the outcomes from that support;
3. the nature of the mentoring that the student(s) will receive; and
4. the process and criteria for selecting the student(s). If a student has been pre-selected (as might be true in the case of a supplement for an ongoing award), then the grounds for selection and a brief Biographical Sketch of the student should be included. (PIs are reminded that the student[s] must be a U.S. citizen, U.S. national, or permanent resident of the United States.)

Results from any REU Supplement activities must be included in the annual project report if an award is made.

### **Budgeting:**

Include the budget for the REU activity in the yearly project budget. Enter all student costs under Participant Support Costs. In the Budget Justification, provide an explanation of the REU Supplement request, with the proposed student costs itemized and justified and a total given for the costs.

Normally, funds may be requested for up to two students, but exceptions will be considered for training additional qualified students who are members of underrepresented groups (women, minorities, and persons with disabilities). Centers or large research efforts may request support for a number of students commensurate with the size and nature of the project.

Student stipends for summer projects are expected to be comparable to those of REU Site participants, approximately \$600 per student per week. Other student costs include housing, meals, travel, and laboratory use fees and usually vary depending on location. Total costs for a summer REU are expected not to exceed \$1,350 per student per week.

If the intent is to engage students as technicians, then an REU Supplement is not the appropriate support mechanism; instead, support should be entered on the Undergraduate wages line of the proposal budget.